

**Miscellaneous**

**Manual Notices**

## **Manual Notice 2004-2**

**From:** John P. Campbell, P.E. Director, Right of Way Division

**Manual:** Revised Right of Way Manual, Volume 5 - Miscellaneous

**Effective Date:** July 01, 2004

### **Purpose**

To remove Chapter 4 and make it a new Volume in the Right of Way Manual Online Manual series for the ease of users.

### **Changes**

- ◆ Removed Chapter 4 and renumbered existing Chapter 5 to become new Chapter 4.

### **Contact**

Hilda Correa, ROW Division Administrative Manager, 512.416.2902

### **Archives**

Past manual notices are available in a [pdf archive](#).

## **Manual Notice 2004-1**

*To:* Users of the Right of Way Manual

*From:* John P. Campbell, P.E.  
Right of Way Division Director

*Subject:* Revised Volume 6, Right of Way Manual, Online Manual System

*Manual:* Right of Way Manual

*Effective Date:* March 4, 2004

### **Purpose**

To modify certain example form links to actual template links.

### **Contents**

“Example” form links in the following Chapters and Sections have been modified to link directly to the associated Word template; all appropriate Section and Subhead titles have been color-coded for ease of identification:

- ◆ Chapter 1, Section 4
- ◆ Chapter 4, Sections 2 and 3

### **Supersedes**

Volume 6, Right of Way Manual, Online Manual System, December 1, 2002.

### **Contact**

Hilda Correa, Division Administrative Manager, 512.416.2902

## **Manual Notice 2002-2**

*From:* John P. Campbell, P.E., Right of Way Division Director  
*Subject:* Revised *Volume 6, Right of Way Manual*, Online Manual System  
*Manual:* *Right of Way Manual*  
*Effective Date:* December 1, 2002

### **Purpose**

To replace Texas Natural Resources Conservation Commission name and acronym (TNRCC) with Texas Commission on Environmental Quality (TCEQ) in Chapter 1, Section 1; to add certain definitions to Chapter 3, Section 1, and remove the links to the online glossary; and to identify minor text corrections in Chapter 3, Section 4.

### **Instructions**

Not applicable.

### **Supersedes**

*Volume 6, Right of Way Manual*, Online Manual System, September 1, 2002

### **Contents**

- ◆ Modified name and acronym for Texas Commission on Environmental Quality in Chapter 1, Section 1, CERCLA.
- ◆ Definitions added and TxDOT Glossary links removed in Chapter 3, Section 4, Terms Used in This Chapter.
- ◆ Correction of erroneous reference in Chapter 3, Section 4, Types of Services.

### **Contact**

Hilda Correa, ROW Division Administrative Manager, 512.416.2902.

## **Manual Notice 2002-1**

*From:* John P. Campbell, P.E., Right of Way Division Director  
*Subject:* Revised Volume 6, *Right of Way Manual*, Online Manual System  
*Manual:* *Right of Way Manual*  
*Effective Date:* September 1, 2002

### **Purpose**

To add definitions of terms used in Volume 6 and remove links to *TxDOT Glossary*.

### **Instructions**

Not applicable.

### **Supersedes**

Volume 6, *Right of Way Manual*, Online Manual System, August 1, 2001.

### **Contents**

- ◆ Definitions added to Chapter 3, Section 1, Terms Used in this Chapter
- ◆ Links to *TxDOT Glossary* removed.

### **Contact**

Hilda Correa, ROW Division Administrative Manager, 512.416.2902.

## **Manual Notice 2001-1**

**From:** Kirby W. Pickett, P.E.  
**Subject:** Manual Rewrite and Update Complete  
**Manual:** Right of Way Manual  
**Effective Date:** August 1, 2001

### **Purpose**

This manual is a complete revision of the *Right of Way Manual* Book I and Book II, Edition 6. This manual is intended to provide guidance in the acquisition of right of way for transportation projects. The manual represents the current information and operating practices for acquisition of right of way for transportation projects, property management relating to right of way, and the highway beautification program.

### **Instructions**

This manual will be effective August 1, 2001. It supersedes *Right of Way Manual* Book I and Book II, Edition 6. Replace all hard copies of *Right of Way Manual* Book I and Book II, Edition 6 with this new edition.

### **Supersedes**

It supersedes *Right of Way Manual* Book I and Book II, Edition 6.

## Contents

This manual contains the following volumes with information on right of way acquisition for transportation projects, property management of right of way, and beautification:

Volume 1, Right of Way Procedures Preliminary to Release

Volume 2, Right of Way Acquisition

Volume 3, Relocation Assistance

Volume 4, Eminent Domain

- ◆ Six chapters and
- ◆ Appendix A – Eminent Domain Guide

Volume 5, Property Management

- ◆ Removal of Improvements
- ◆ Disposal of Surplus Right of Way Interests
- ◆ Disposal of Surplus Real Property Interests
- ◆ Acquisition of Real Property Sites
- ◆ Leasing

*Volume 6, Miscellaneous*

- ◆ Hazardous Materials
- ◆ Railroads
- ◆ Contract Outsourcing
- ◆ Records, Reports and Closing of Projects
- ◆ Utilities

Volume 7, Beautification

- ◆ Beautification
- ◆ Glossary of Terms

Also, included in this manual are sample copies of all forms and documents used within these various right of way functions. It contains a Right of Way Acquisition Flow Chart, as well as, online links to procedural manuals currently available online as well as those under development.

## **Contact**

For more information regarding any chapter or section in this manual, please contact the appropriate section in Right of Way Division. For general comments and suggestions for future revisions of this manual, please contact the Administrative Support Section in the Right of Way Division.