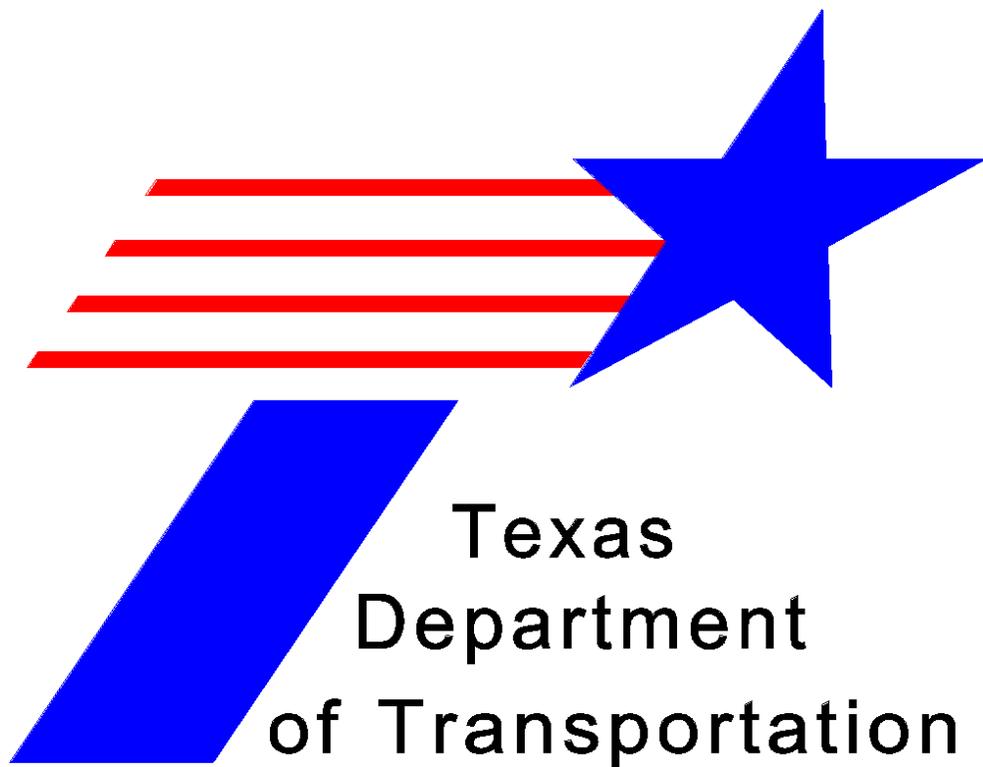


# Maintenance Operations Manual



Manual Notice Archives

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## **Manual Notice 2016-1**

**From:** C. Michael Lee, P.E., Director, Maintenance Division

**Manual:** *Maintenance Operations Manual*

**Effective Date:** June 01, 2016

### **Purpose**

The Maintenance Operations Manual has been revised to bring it up to date with current rules regarding driveways.

### **Contents**

Chapter 1, Section 3, Driveways, has been revised to reflect current rules defining public driveways and commercial driveways as found in TAC, Sec. 11.51 and 11.54.

### **Contact**

Address questions concerning information contained in this Manual Notice to Randy Ormsby at (512) 416-3196 or [randy.ormsby@txdot.gov](mailto:randy.ormsby@txdot.gov).

### **Archives**

Past manual notices are available in a [pdf archive](#).

## **Manual Notice 2010-2**

**From:** Toribio Garza, Jr., P.E. Director, Maintenance Division

**Manual:** *Maintenance Operations Manual*

**Effective Date:** December 01, 2010

### **Purpose**

The *Maintenance Operations Manual* was revised to bring it into compliance with an administrative policy change.

### **Changes**

Chapter 3, Section 3, changes frequency of routine bridge inspections from 6 months to one inspection in the off-year of the contracted Routine Bridge Inspection.

### **Contact**

Address questions concerning information contained in the Manual Notice to Randy Ormsby at (512) 416-3196.

### **Archives**

Past manual notices are available in a [pdf archive](#).

## **Manual Notice 2010-1**

**From:** Zane L. Webb, P.E. Director, Maintenance Division

**Manual:** *Maintenance Operations Manual*

**Effective Date:** May 01, 2010

### **Purpose**

The *Maintenance Operations Manual* was revised to include a new section on homeland security, as directed by administrative memo.

### **Changes**

- ◆ Chapter 1, Section 1, Overview, adds “homeland security” to the paragraph describing the contents of Chapter 5.
- ◆ Chapter 5 adds new Section 6 - Homeland Security, which gives a broad overview of the program and how to report suspicious activity.

### **Contact**

Address questions concerning information contained in the Manual Notice to Randy Ormsby at (512) 416-3196.

### **Archives**

Past manual notices are available in a [pdf archive](#).

## **Manual Notice 2005-1**

**To:** All Users of the *Maintenance Manual*

**From:** Zane L. Webb, P.E.  
Director, Maintenance Division

**Manual:** *Maintenance Operations Manual*

**Effective Date:** September 1, 2005

### **Purpose**

The online version of the *Maintenance Operations Manual*, last revised March 1, 2003, has been updated to include a link to a new volume updating and enlarging on the existing Maintenance Operations Manual, Chapter 5, Section 2, Snow and Ice Operations. The new volume, now part of the online Maintenance Manual, is the Snow and Ice Operations Manual.

### **Instructions**

No actions are required of users.

### **Contents**

The Maintenance Manual comprises four separate online manuals:

- ◆ *Maintenance Management Manual*
- ◆ *Maintenance Operations Manual*
- ◆ *Use of Right of Way By Others Manual*
- ◆ *Snow & Ice Control Operations Manual.*

### **Contact**

Address questions concerning information contained in the Manual Notice to Randy Ormsby at (512) 416-3196.

## **Manual Notice 2003-1**

**To:** All Users of the *Maintenance Manual*

**From:** Zane L. Webb, P.E., Director, Maintenance Division

**Manual:** *Maintenance Operations Manual*

**Effective Date:** October 1, 2003

### **Purpose**

The online version of the *Maintenance Operations Manual*, last revised December 1, 2002, has been updated to include new links to electronic forms contained in the GSD Online Forms database. This revision of links will ensure that all external and internal users of the manual have access to all forms mentioned in the manual.

### **Instructions**

No actions are required of users.

### **Contents**

The Maintenance Manual comprises three separate online manuals:

- ◆ *Maintenance Management Manual*
- ◆ *Maintenance Operations Manual*
- ◆ *Use of Right of Way By Others Manual.*

Links in all three online manuals have been updated to reflect the new names of files. No other revisions have occurred.

### **Contact**

Address questions concerning information contained in the Manual Notice to Randy Ormsby at (512) 416-3196.

## **Manual Notice 2002-2**

**To:** All Users of the *Maintenance Operations Manual*

**From:** Zane L. Webb, P.E.  
Director, Maintenance Division

**Manual:** *Maintenance Operations Manual*

**Effective Date:** December 1, 2002

### **Purpose**

To revise Chapters 2 and 5 of the *Maintenance Operations Manual*.

### **Instructions**

Note the manual revisions described below.

### **Contents**

- ◆ Chapter 2, Roadside
  - Section 2: Changes references to the Texas Natural Resource Conservation Commission (TNRCC) to the Texas Commission on Environmental Quality (TCEQ).
  - Section 9: New section includes information on fire control and prevention.
- ◆ Chapter 5, Emergency Operations
  - Section 3: Changes references to the Texas Natural Resource Conservation Commission (TNRCC) to the Texas Commission on Environmental Quality (TCEQ). Also adds table to clarify responsibilities for emergency spill response.
  - Section 5: Changes references to the Texas Natural Resource Conservation Commission (TNRCC) to the Texas Commission on Environmental Quality (TCEQ).

### **Contact**

Address questions concerning information contained in the Manual Notice to Jim Daily at (512) 416-3187 or Daviette Gilbert at (512) 416-3185.

## **Manual Notice 2002-1**

**To:** All Users of the *Maintenance Operations Manual*

**From:** Zane L. Webb, P.E.  
Director, Maintenance Division

**Manual:** *Maintenance Operations Manual*

**Effective Date:** March 1, 2002

### **Purpose**

To revise Chapters 2 and 5 of the *Maintenance Operations Manual*.

### **Instructions**

Note the manual revisions described below.

### **Contents**

#### *Chapter 1: Pavement*

- ◆ Section 2: Adds additional information to clarify definition of cracks.

#### *Chapter 2: Roadside*

- ◆ Section 2: Corrects reference to Texas Natural Resource Conservation Commission.
- ◆ Section 3: Adds information about compliance with the Executive Memorandum on Beneficial Landscaping and Executive Order 13112 on Invasive Species.

#### *Chapter 3: Bridges*

- ◆ Section 6: Adds information about fender system and navigational lighting maintenance.

#### *Chapter 5: Emergency Operations*

- ◆ Section 3: Corrects reference to Texas Natural Resource Conservation Commission and Department of Public Safety.
- ◆ Section 5: Corrects reference to Texas Natural Resource Conservation Commission.

### **Contact**

Address questions concerning information contained in the Manual Notice to Darah Waldrip at (512) 416-3196.

## **Manual Notice 2001-1**

**To:** All Holders of the *Maintenance Manual*

**From:** Zane L. Webb, P.E.  
Director, Maintenance Division

**Manual:** *Maintenance Operations Manual*

**Effective Date:** November 1, 2001

### **Purpose**

The *Maintenance Operations Manual* includes policies, procedures and guidelines for maintaining the TxDOT infrastructure. It is not intended to establish legal standards or responsibility. These procedures have been developed to assist the districts in developing standards that will be consistent throughout the State of Texas; however, it is understood that local conditions may require some modifications. In making modifications, discretion should be exercised to ensure the safety of the traveling public.

The *Maintenance Operations Manual* includes the same content as Part 2 of the printed *Maintenance Manual*. Parts 1 and 3 of the printed *Maintenance Manual* are published as separate volumes online but contain the same information as the printed version. Page and chapter numbering will differ between the printed and online versions.

This manual will be updated periodically to incorporate provisions of TxDOT Policy Statements, Directives, or other official departmental publications.

### **Instructions**

This manual, in conjunction with the *Maintenance Management Manual* and the *Use of Right-of-Way by Others Manual*, is the electronic version of the *Maintenance Manual*, which supersedes the previous *Safety and Maintenance Operations Division Procedures Manual* originally issued in April 1984.

### **Contents**

This manual contains six chapters:

Chapter 1: Pavement

Chapter 2: Roadside

Chapter 3: Bridges

Chapter 4: Traffic Operations

Chapter 5: Emergency Operations

## Chapter 6: Work For or By Others

### **Contact**

Address questions concerning information contained in the Manual Notice to Darah Waldrip at (512) 416-3196.